



University Subscription Order Form

We are pleased to offer free subscriptions to universities (for educational purposes). Please observe the following procedures and agreements in ordering a subscription:

1. The request must originate in writing from a faculty member who will serve as the primary contact for the entire institution. The request should be on university letterhead. Please note that free subscriptions are for educational purposes only.
2. The letter should include the application form that appears below. (Please print and complete this page.) **The letter must be mailed. Fax and email applications are not accepted.**
3. Students and faculty will be able to access ahd.com free of charge from computers on the university's network. (This will be a restricted domain and they will not be able to access the account from any other internet connection.) Be sure to provide a numerical IP address in the "Domain Address" block below (e.g. 123.45.678.90). The information can be obtained from your university IT staff.
4. A single user name and password will be designated and distributed by the university's primary contact. All users will share the same User Name and Password.
5. All users will be asked by the primary contact to read and accept the legal "notice, disclaimer, and agreement" as a condition of use. The link to this information is in the footer of each page.
6. The subscription will expire each December 31, but the primary contact will receive a renewal reminder prior to that date.

Primary Contact: _____

University Name: _____

Mailing Address: _____

Telephone Number: _____ ext: _____

Email Address: _____

User Name Desired: _____

Password Desired: _____

Domain Address: _____

PLEASE NOTE: The above information is used only to administer your account. It is not used for solicitation and is not disclosed to others.

Mail with cover letter to:
American Hospital Directory / 4350 Brownsboro Road, Suite 110 / Louisville, KY 40207